

FULL TIME LANGUAGE TEACHING POST – ENGLISH (100% FTE)

1 year interim (renewable)

ULB LANGUES (*Interfaculty Language Centre*)

Reference: 2022/EN003

Deadline for submission of applications: 05/05/2022

Start date for the post: 01/09/2022 or 01/10/2022

Job description

The selected candidate will be required to

- Prepare, coordinate and deliver courses in written and spoken English for students of disciplines other than language studies (i.e. non language specialists);
- conduct English language teaching through Language for Specific Purposes (LSP) courses adapted to relevant disciplines taught at the ULB;
- teach English for Academic Purposes (EAP) as part of the above, or as stand-alone courses;
- provide for the continuous assessment of students, as well as draft and correct exam papers;
- carry out administrative tasks related to teaching and assessment of the above courses;
- develop relevant pedagogical materials (including digital resources), as well as evaluation tools, for the above context.

Qualifications

The selected candidate must have

- a Master's degree in Modern Languages/Literatures or in Linguistics, or an equivalent university qualification at this level deemed relevant by the hiring committee;
- clearly recognisable and measurable experience of university language teaching at undergraduate degree level.

Skills and experience

The selected candidate will be

- able to demonstrate a sound mastery of the English language and English grammar (native/C2+ level CEFR);
- in possession of the skills and training required for the conception and development of didactic materials;
- well-versed in the use of state-of-the-art language-learning technologies and capable of adapting these for use with different types of learner audience;
- able to work on his/her own initiative while also investing himself/herself with dynamism and motivation in new projects and those underway within the ULB Langues team;
- expected to serve as an ambassador for the spread of English language learning.

A good command of the French language will be deemed an asset.

Teaching duties

Delivery of English language courses from A2 to C1 levels through Language for Specific Purposes (LSP) courses adapted to relevant degree disciplines taught at the ULB; teaching of English for Academic Purposes (EAP) as part of the above courses, or as stand-alone modules.

We offer

- A stimulating and exciting work environment at a large international and cosmopolitan university;
- Opportunities to take part in face-to-face and virtual international staff exchanges, partnerships, and collaborative projects (Erasmus+, CIVIS, and other networks);
- Continuous professional and skills development opportunities through internal and external pedagogical training schemes in several areas of expertise and according to your interests (supported by the ULB's CAP: Centre d'appui pédagogique/Pedagogical support unit);
- Regular opportunities for professional exchange and best-practice sharing as part of a competent, dynamic and motivated team of Modern Language Teachers.

Information

For further information, please contact Dr David Best (David.Albert.Best@ulb.be)

Applications should be sent electronically, in attachment to a single email, addressed to Ms Dounia Handis, Administrative Coordinator of ULB Langues (Dounia.Handis@ulb.be), and should include:

- Curriculum vitae (a model CV template may be downloaded from the ULB website: <http://www.ulb.ac.be/tools/CV-type.rtf>);
- Cover letter (motivating your interest in the post).

By applying for this post, candidates confirm that they have consulted the supplementary information and internal rules and procedures concerning members of ULB teaching staff (« corps scientifique ») on the ULB website: <http://www.ulb.ac.be/emploi/academique.html>.

FICHE ADMINISTRATIVE

qui doit impérativement accompagner la vacance

n° de vacance : 2022/EN003

Domaine : Langues, lettres et traductologie

Discipline : Langue et lettres modernes (langues anglaise)

Rattachement Enseignement : QA000 – ULB Langues – Centre interfacultaire d'enseignement des langues (auprès de Madame Evie Tops, coordinatrice académique)