

(HALF TIME) LANGUAGE TEACHING POST

(50% FTE):

EMI¹ LANGUAGE TEACHING POST

ULB LANGUES (*Interfaculty Language Centre*) <https://langues.ulb.be/>

Reference: ULBL/2023/02

Deadline for submission of applications: 26/01/2023

Start date for the post: 15/02/2023

End date for the post: 31/03/2023

Job description

The selected candidate may be required to:

- prepare, coordinate and deliver individual and group English LSP²/EAP³ lessons to EMI professors, lecturers and PhD assistants who teach in English;
- co-teach LSP/EAP-related lessons to students in various faculties, in collaboration with the content teacher(s);
- contribute to the development of pedagogical materials to support the language needs of university teachers (e.g. online learning, language assessments);
- some administrative tasks in connection with foreign language lessons.

Qualifications

The selected candidate must have

- a Master's degree in Modern Languages/Literatures, Linguistics, Education or an equivalent university qualification at this level deemed relevant by the hiring committee;
- clearly recognisable and measurable experience of English language teaching, preferably at university level.

¹ EMI = English Medium Instruction

² LSP = Language for Specific Purposes

³ EAP = English for Academic Purposes

Skills and experience

The selected candidate will

- be able to demonstrate a sound mastery of the English language (native/C2+ level CEFR);
- be in possession of the skills and training required for the conception, development and delivery of LSP/EAP language lessons;
- have experience of delivering pedagogical guidance and support in an educational setting;
- be able to work on his/her own initiative, and in collaboration with university teachers and assistants.

A good command of the French language will be deemed an asset.

Teaching duties

Prepare, co-ordinate and deliver individual and group English LSP/EAP courses, lessons and seminars, generally at B2 to C1 level to EMI professors, lecturers and PhD assistants. Co-teaching of some English-language related lessons in various faculties.

We offer

- A stimulating and exciting work environment at a large international and cosmopolitan university;
- Opportunities to take part in face-to-face and virtual international staff exchanges, partnerships, and collaborative projects (Erasmus+, CIVIS, and other networks);
- Continuous professional and skills development opportunities through internal and external pedagogical training schemes in several areas of expertise and according to your interests (supported by the ULB's CAP: Centre d'appui pédagogique/Pedagogical support unit);
- Regular opportunities for professional exchange and best-practice sharing as part of a competent, dynamic and motivated team of Modern Language Teachers.

Information

For further information, please contact Dr David BEST (David.Albert.Best@ulb.be)

Applications should be sent electronically, in attachment to a single email, addressed to Ms Valérie PELOW, Administrative Coordinator of ULB Langues (Valerie.Peclow@ulb.be), and should include:

- Curriculum vitae (a model CV template may be downloaded from the ULB website: <https://www.ulb.be/fr/travailler-et-collaborer/vacances-d-emplois-academiques-et-scientifiques>)
- Cover letter (motivating your interest in the post).

By applying for this post, candidates confirm that they have consulted the supplementary information and internal rules and procedures concerning members of ULB teaching staff (« corps scientifique ») on the ULB website: <https://www.ulb.be/fr/travailler-et-collaborer/vacances-d-emplois-academiques-et-scientifiques>.

FICHE ADMINISTRATIVE

qui doit impérativement accompagner la vacance

N° de vacance : ULBL/2023/02

Domaine : /

Discipline : Langue anglaise

Poste(s) au cadre : 20004039 - FEE - Tea Project (1 ETP)

Références CoA : <Grefte>

Rattachement Enseignement : QA000 – ULB Langues auprès de la Coordinatrice académique Evie Tops